

# ***Constitutional Review Committee***

## ***Terms of Reference***

Category: Terms of Reference

Version 5

First ratified: March 2018

Last ratified: November 2020

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### **1. Purpose**

1.1. The OUSA Constitutional Review Committee shall exist to:

- 1.1.1. Review the OUSA Constitution and its processes;
- 1.1.2. Recommend any Constitutional amendments or rescindments to the OUSA Policy Committee; and;
- 1.1.3. Convene and dissolve only when the Executive deem it appropriate.

### **2. Membership**

2.1. The membership of the Committee shall consist of:

- 2.1.1. OUSA Administrative Vice President (Ex-Officio);
- 2.1.2. OUSA Secretary;
- 2.1.3. No more than three (3) other OUSA Executive Officers;
- 2.1.4. Any other OUSA members or persons appointed by the OUSA Executive or co-opted by the Committee;
- 2.1.5. The Chair, who shall be appointed by the Committee.

### **3. Terms of Reference**

3.1. In all matters the Committee shall have regard to:

- 3.1.1. The Objects of the Association as established in the present Constitution and Rules;
- 3.1.2. The legal obligations of the Association; and;
- 3.1.3. The democratic and representative goals of the Association.

3.2. The OUSA Constitutional Review Committee shall:

- 3.2.1. Undertake a systematic review of the OUSA Constitution;
- 3.2.2. Draft any recommended amendments or rescindments;
- 3.2.3. Recommend any amendments or rescindments to the OUSA Policy Committee;
- 3.2.4. Provide supplementary materials to explain the consequences of any recommendations made under 3.2.3; and;
- 3.2.5. Consult any parties affected by recommended constitutional amendments.

3.3. The OUSA Constitutional Review Committee may:

- 3.3.1. Seek advice from the Student Body and any other interested or affected parties;
- 3.3.2. Use such advice to formulate recommendations; and;
- 3.3.3. Not be obliged to make use of such advice.

3.4. The OUSA Constitutional Review Committee must comply with the:

- 3.4.1. Constitution and Rules of the Otago University Students' Association Incorporated;
- 3.4.2. Executive Sub-Committee Policy; and;
- 3.4.3. Standing Orders.